



KLASA: 602-01/25-01-01
URBROJ: 2196-115/01-25-251

Based on the awarded Erasmus Charter for Higher Education 2021-2027 (ECHE) to the University of Applied Sciences, which enables participation in the Erasmus+ program for the period 2021-2027, and the Decision of the Dean CLASS: 602-01/25-01/01, REG. NO.: 2196-115/01-25-73 from March 19, 2025, and awarded project 2025-1-HR01-KA171-HED-334903

THE UNIVERSITY OF APPLIED SCIENCES "LAVOSLAV RUŽIČKA" IN VUKOVAR

on November 24, 2025, announces a I. Internal Call

for the selection of candidates and the awarding of financial grants for incoming student mobility for the purpose of Study/Traineeship

Within the Erasmus+ project 2025-1-HR01-KA171-HED-000334903

A. General Conditions of the Call

The University of Applied Sciences "Lavoslav Ružička" in Vukovar (VEVU) announces a I. call cycle for the selection of incoming students from partner higher education institutions from Albania, Bosnia and Herzegovina, Georgia and Ukraine and the awarding of non-repayable financial grants for long-term SMS/SMT mobility in summer semester 2025/2026, or winter semester 2026/2027.

Annex I. Student mobility at VEVU

The number of financial grants that VEVU will award for student mobility depends on the availability of approved funds within the project 2025-1-HR01-KA171-HED-000334903. Students who apply for the call and meet all the requirements but are not selected for funding may participate in the mobility at their own expense as zero-grant students under the same conditions as those receiving financial support.

All students from the partner HEIs indicated at the list in Annex II. of all years within the first and second levels of EQF studies may apply for the call.

Annex II. List of the partner HEIs project 2025-KA171.

Students participating in mobility projects within higher education (studying or completing an internship abroad) cannot simultaneously receive a joint study program scholarship and vice versa.

Detailed information on Erasmus+ can be found on the website of the Agency for Mobility and EU Programs: (www.mobilnost.hr), in the Erasmus+ section of the University's website: (www.vevu.hr), and on the website: https://ec.europa.eu/programmes/erasmus-plus/node_hr.

All personal data provided by candidates in the application and subsequent procedures are processed for the purposes of this call, including the evaluation of submitted applications. The results of the call are publicly announced to enhance the transparency of the process. The basis for data processing is the application of the candidate - the processing of personal data is necessary for the nomination of students to partner institutions and for taking actions preceding the contract signing, as well as for possible subsequent contract amendments. The European Commission is the data controller for processing conducted for Erasmus+ program purposes. More information on data processing can be found at https://ec.europa.eu/programmes/erasmus-plus/specific-privacy-statement_en.

The I. call is open from November 21 until December 15, 2025.

B. Eligibility Criteria:

Students must have an active student status in the current academic year of the mobility implementation, either full-time or part-time, at a partner institution with which VEVU has signed an Inter-Institutional Agreement under the project 2025-1-HR01-KA171-HED-000334903 • English language or Croatian language proficiency at a minimum B2 level.

C. Application Procedure

Candidates apply at their home institutions following their respective application instructions.

The deadline for submission student applications is December 15, 2025, at 12:00 PM (noon).

D. Candidate Selection Criteria:

Proper and timely application (a fully and correctly completed application form; complete required documentation as per the call); Priority is given to students for whom this is the first Erasmus+ mobility; Students from underprivileged backgrounds have the next priority; Motivation letter (evaluation of motivation for participation, relevance to the student's study program, and competencies).

E. Candidate Selection Process

The selection process will be conducted by the **sending partner higher education institution**, which nominates the selected candidate for participation via a [LINK](#) to the host institution (VEVU) and by submitting the ranking list of selected candidates at this [link](#).

Nomination deadline is December 17, 2025 (at noon 12.00)

The final approval of incoming mobilities for nominated candidates will be carried out by the Erasmus Committee of the host institution according the EVALUATION CRITERIA – INCOMING KA171 MOBILITIES (VEVU 2025) – annex III.

Annex III. Guidelines for Implementation internal calls for incoming mobilities – Evaluation criteria for Nomination acceptance

Announcement of Selected Candidates

Each partner institution will publish the list of selected participants for candidate nomination (both primary and reserve candidates) alongside the internal call issued by the sending institution.

A provisional list of approved nominated candidates will be published together with the internal call, while the final list will be released after the deadline for submitting appeals.

The deadline for submitting appeals against the provisional results is 5 days from the date of publication of the provisional results, using the form available at the provided [link](#).

In the event of an appeal, a new final results list will be prepared after the deadline for resolving appeals established by the internal call (no later than 5 days from the last day for submitting appeals).

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PROJECT PLAN QUOTAS FOR NOMINATION BY PARTNER HEIs:

Albania: totally 14 months for incoming student mobility

(Nomination 1 primary selected participant - according the interest from partner HEI (agreed 2*2 SMT; 2*5 SMS may be approved)

BIH: totally 10 month stay for incoming mobility (nomination one participant – according the interest from partner HEI) (agreed 2*5 SMS may be approved)

Georgia: 14 months for incoming mobilities (allocated on II. call for mobilities in academic year 2026/2027; 2*2SMT and 2*5SMS) and additional internal call for short them mobilitites BIPs (agreed 3*7 BIP)

Ukraine: totally 12 months for incoming mobilities with the top up support - Nomination 1 participant - according the interest from partner HEI (agreed 4*3 SMS may be approved)

Selection consists of two rounds:

1. Round – Administrative check of applications;

2. Round – Evaluation and selection of candidates by the Selection Committee of Sending HEI.

Institutions that do not submit a nomination will be considered as having no applications from their participants for incoming mobilities.

The deadline for submitting nominations by the sending institution is November 17, 2025, at 12:00 PM (noon).

Nominations received after the deadline will not be considered. Improperly completed nomination forms and applications with incomplete documentation will not be considered further.

G. Financial Support

The financial support awarded within the Erasmus+ program does not necessarily cover the entire cost of staying at a foreign higher education institution. It is not a full scholarship but rather a supplement to the costs of studying that the student would also incur at their home institution or during an internship.

For each individual, the financial support calculation considers the individual support (for accommodation and other stay costs) based on monthly amount and travel costs determined by the European Commission – Erasmus+ rule, and optionally top up for fewer opportunities.

[Annex IV. Categories of incoming students – fewer opportunities: KA171 projects](#)

INDIVIDUAL SUPPORT AMOUNTS

Long term mobility (SMT/SMS) – 800 EUR per month

Short term mobilities - BIP mobility amounts

Students and recent graduates participating in short-term physical mobility in any country receive a basic amount of 79 EUR per day for up to 14 days of activity, and 56 EUR per day from the 15th to the 30th day of activity, plus their travel days are funded.

Students and recent graduates with fewer opportunities who participate in short-term physical mobility receive an additional top-up to the basic individual support amount of 100 EUR for physical mobility activities lasting 5 to 14 days.

t- term mobilities – BIP mobilitates

According the program rules Travel support amounts:

Travel Support

The travel distance is calculated based on the air distance determined by the calculator between the point of departure and the destination **in one direction**, while the financial contribution refers to **round-trip travel**:
http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

Distance	Green travel – amount	Non-green travel – amount
10 to 99 km	56 EUR per participant	28 EUR per participant
100 to 499 km	285 EUR per participant	211 EUR per participant
500 to 1999 km	417 EUR per participant	309 EUR per participant
2000 to 2999 km	535 EUR per participant	395 EUR per participant
3000 to 3999 km	785 EUR per participant	580 EUR per participant
4000 to 7999 km	1188 EUR per participant	1188 EUR per participant
8000 km or more	1735 EUR per participant	1735 EUR per participant

Students cannot receive Erasmus+ financial support if their stay abroad is additionally funded by European Union funds. National scholarships awarded to students or funds allocated by the University or its departments to increase the monthly financial support amount for students do not constitute double funding.

Students may receive additional grants alongside Erasmus+ EU funds or instead of them (for participants in mobility without financial support from EU funds) from regional, national, or other non-EU-managed sources (e.g., ministries or regional bodies).

ADDITIONAL FINANCIAL SUPPORT FOR STUDENTS FROM DISADVANTAGED BACKGROUNDS

Students, in accordance with the recommendation of the Agency for Mobility and EU Programs, may receive additional financial support for one of the categories listed in the annex if they request additional support within the call and submit valid supporting documentation with their application.

Annex IV: Instructions on the status of students from disadvantaged backgrounds.

TRAVEL COSTS AND GREEN TRAVEL INCENTIVES

All students are entitled to travel support based on the calculated travel distance or additional support if using a green travel method (e.g., train, bus, bicycle, carpooling), as outlined in the annex.

The unit amount of travel costs depends on the travel distance and the use of a green travel option.

Annex V: Green Travel – Info Attachment.

H. Application Documentation

REQUIRED DOCUMENTS: • Application form as per the sending institution's instructions with motivation letter; • GDPR statement

Nomination documents:

- ENDORSEMENT LETTER FOR STUDENT MOBILITY (filled, signed and verified by the sending faculty/academy/university department) not older than 5 days from the date of nomination letter.

- Mobility plan depending on mobility purpose.

SMS/SMT mobility plans submitted after the publication of the results by the nominated participants (list dated 16 December 2025) must be provided by the sending partner institutions no later than the nomination deadline, 17 December 2025 at noon.

SMS mobility [link](#).

SMT mobility [link](#).

ADDITIONAL DOCUMENTS (if applicable): • Application form for students with special needs (if applicable); • If requesting additional financial support for underrepresented or disadvantaged student groups, the required documentation listed in Annex III; • Green travel statement.

Green Travel Statement Form – in attachment.

[Application form for the additional financial support for inclusion - incoming participants – KA171_2025](#)

J. Other

Candidates are required to familiarize themselves with the full text of the call and its annexes before applying.



VELEUČILIŠTE "LAVOSLAV RUŽIČKA" U VUKOVARU
UNIVERSITY OF APPLIED SCIENCES LAVOSLAV RUŽIČKA IN VUKOVAR

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Each candidate must contact their Erasmus+/IRO coordinator, course instructor, or ECTS coordinator of their department before applying and inform them of their application in order to consult about the Mobility plan contents (the courses and learning outcomes or training content for recognition learning outcomes and ECTS credits after the completion the planned mobility).

Selected candidates must follow the prescribed procedures and obligations outlined in the Grant Agreement and Learning Agreement before departure and upon return from the host institution, providing the necessary documentation to the University of Applied Sciences.

By applying to this call, candidates consent to the project coordinator, the University of Applied Sciences "Lavoslav Ružička" in Vukovar, collecting and processing their data and forwarding it for the implementation of their nobilities in frame of the project 2025-1-HR01-KA171-HED-000334903. They also consent to the use of their personal data within the evaluation process and further reporting on Erasmus+ KA1 individual mobility results.

These personal data are collected and processed exclusively for the stated purpose.

At any time, you have the right to access and correct your personal data, as well as the right to deletion, portability, and objection. Withdrawal of consent for personal data processing during the call period is considered a withdrawal from the application.

Note: This consent for personal data processing can be withdrawn at any time by contacting the Data Protection Officer, Dr. Željka Borzan, v. pred.

The deadline for confirming participation in the mobility will be specified in the email notification of final results and must be met before signing the Erasmus+ financial support agreement for staff mobility for teaching and training between the candidate and the University. Arrival registration will be considered as participant consent to carry out the approved mobility.

Any modifications or amendments to this Call will be published on the same webpage of the University: www.vevu.hr.