

Interni poziv – za dolazne studente

ANNEX V. Guidelines on the Use of Sustainable Means of Transport (hereinafter referred to as *GREEN TRAVEL*)

Green travel is defined as travel in which the majority of the journey (more than half of the round trip) is carried out using low-emission means of transport, such as bus, train, bicycle, or carpooling.

The amount of the grant is calculated by multiplying the number of mobility participants by the unit contribution per distance, which applies to the relevant distance as indicated in Annex IV of the Agreement (Section 1. Travel, table row *Green Travel – Amount*).

The unit contribution per distance represents the grant amount for a round-trip green journey between the departure and destination points. Participants who choose green travel may receive up to 4 additional days of support for travel days.

Naturally, the decision to undertake green travel does not automatically entitle the participant to all additional travel days; these days must be allocated according to the distance and travel method, as assessed by the beneficiary. Additional travel days will be considered during the final report analysis phase.

For KA171, this applies in accordance with the project budget.

Proof of Green Travel Method:

1. Use of Bus or Train

In addition to the standard proof of participation in the activity, the following additional proof confirming green travel is required:

- A declaration signed by the travel grant recipient and the sending/receiving organisation (applicable to the European Solidarity Corps and Youth)*
- Transport tickets for each individual participant – must be kept in the project documentation

2. Carpooling

In the case of carpooling for travel to the activity, each participant is entitled to a lump-sum amount. There is no prescribed minimum number of passengers per vehicle. In addition to the standard proof of participation in the activity, the following additional proof confirming green travel is required:

- A declaration signed by the travel grant recipient and the sending/receiving organisation (applicable to the European Solidarity Corps and Youth)* (a collective declaration is also possible for several participants of the same project travelling in the same vehicle)

3. Bicycle

In addition to the standard proof of participation in the activity, the following additional proof confirming green travel is required:

- A declaration signed by the travel grant recipient and the sending/receiving organisation (applicable to the European Solidarity Corps and Youth)*

The template for the declaration will be provided by the Agency. The beneficiary may prepare their own declaration, which must contain at minimum all elements included in the template provided by the Agency. Declarations prepared by beneficiaries prior to receiving the Agency’s template will be accepted as valid documentation.

Participants must submit documentation proving green travel at the time of arrival registration, while documentation for the return journey must be sent via email.

Distance Calculator

<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

Example:

Tbilisi – Budapest – 2128 km – plane; Budapest – Vukovar – 240 km – bus = STANDARD

Filling in the Green Travel Declaration:

Departure date – day/month/year; return date – day/month/year

Project number – ask the coordinator at your home higher education institution – internal project call

Use of low-emission means of transport: leave only the means of transport you will use

Route: each travel day – outbound and return with dates

1st day – route; if you have a 2nd day – route, etc.

Example:

Combination:

1st day:

Mode of transport – plane: departure 05/05/2024 Tbilisi, GE to Budapest, HU;

05/05/2024 – mode of transport – bus: Budapest, HU to Vukovar, HR.

And in the same manner for the return on 11/05/2024.