

INSTRUCTIONS FOR THE POSSIBILITY OF USING SUSTAINABLE TRANSPORTATION MEANS

(hereinafter referred to as GREEN TRAVEL)

Green travel is defined as travel in which **the majority of the journey** (more than half of the return journey) is undertaken using low-emission transportation means such as: bus, train, bicycle, or carpooling.

The amount of non-refundable funds is calculated by multiplying the number of mobility participants by the amount of the unit contribution per distance, which is applied to the respective distance as specified in Annex IV of the Contract (point 1. Travel, in the table row Green Travel - amount).

The unit contribution per distance is the amount of non-refundable funds for a round-trip green travel between the departure and destination points. Participants opting for green travel may receive up to 4 additional days of support for travel days.

Of course, simply opting for green travel does not automatically assign all additional travel days; these days should be allocated according to travel distance and mode, which the user assesses.

Additional travel days will be reviewed during the final report analysis phase.

For KA171 according to the project budget as well.

Proof of green travel method:

1. Use of bus or train In addition to the standard proof of participation in the activity, additional supporting documents for proving green travel are:

- Statement signed by the person receiving travel grants and the sending/recipient organization (applicable to European Solidarity Corps and Youth sectors)*
- transport tickets for each individual participant - must be kept in the project documentation

2. Use of carpooling In the case of carpooling during travel to the activity, each participant is entitled to a lump sum amount. There is no prescribed minimum number of passengers per vehicle. In addition to the standard proof of participation in the activity, an additional supporting document for proving green travel is:

- Statement signed by the person receiving travel grants and the sending/recipient organization (applicable to European Solidarity Corps and Youth sectors)* (a collective statement for multiple participants of the same project in the same vehicle is also possible)

3. Bicycle In addition to the standard proof of participation in the activity, an additional supporting document for proving green travel is:

- Statement signed by the person receiving travel grants and the sending/recipient organization (applicable to European Solidarity Corps and Youth sectors)* *A template of the statement for use will be provided by the Agency. The user is free to compose the statement, which should minimally contain all elements of the statement template provided by the Agency.

Statements that users have composed before receiving the Agency's template will be recognized as valid documentary evidence.

Documentation proving green travel - participants are required to provide upon arrival registration, and for the return, it will be sent via email.!

Distance Calculator

<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

Example:

Tbilisi- Budapest – 2128 km – **plane** ; Budapest – Vukovar -240,00 – bus = **STANDARD**

Filling green travel Statement:

Departure date – day/month/year; return day/month/year –

Project number – ask your home HEI coordinator – internal call project

Use of low-emission transportation means: leave only the mean that you will use

Route: each day of travel departure and return with dates

1. day – route if you have 2. day route

Example:

Combination:

1 day

As a mean of transport plane: departure: 05.05.24. Tbilisi, GE to Budapest, HU; 05.05.2024. as a mean of transport bus: Budapest, HU to Vukovar, HR. And the same way on return 11.05.2024.