

PARTNER INSTITUTIONAL KEY DATA

GENERAL PARTNER INSTITUTION INFORMATION

NAME OF THE INSTITUTION	Veleučilište „Lavoslav Ružička“ u Vukovaru College of Applied Sciences „Lavoslav Ružička“ in Vukovar
ACRONYM	VEVU
ADDRESS	Županijska 50 32000 Vukovar, Croatia
TELEPHONE	+38532444695
FAX	+38532444686
E-MAIL	dekanat@vevu.hr
HOMEPAGE	www.vevu.hr
ECHE	263513-LA-1-2014-1-HR-E4AKA1-ECHE
PIC CODE	946888587
ACCREDITATION TYPE (ERASMUS CHARTER FOR HIGHER EDUCATION (ECHE))	Applicable
ERASMUS ID CODE	HR VUKOVAR01
TYPE OF ORGANIZATION	Higher education institution (tertiary level)
LEGAL STATUS	Public higher education institute
LEGAL REPRESENTATIVE/RECTOR/DEAN	Željko Sudarić, PhD, Senior Lecturer

ERASMUS DATA INFORMATION

FACULTY/DEPARTMENT NAME	Veleučilište „Lavoslav Ružička“ u Vukovaru College of Applied Sciences „Lavoslav Ružička“ in Vukovar
ACRONYM	VEVU
ADDRESS	Županijska 50 32000 Vukovar, Croatia
TELEPHONE	+38532444695
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E-MAIL	dekanat@vevu.hr
HOMEPAGE	www.vevu.hr
NAME AND ADDRESS OF ERASMUS OFFICE	Erasmus Office, location: underground P11 Županijska 50, 32000 Vukovar, Croatia
ERASMUS COORDINATOR	Karolina Novinc, prof. spec. oec. E-mail: karolina.novinc@vevu.hr
TELEPHONE	+38532444688

FAX.	+38532444686
E-MAIL	erasmus@vevu.hr
LINK OF THE ERASMUS:	http://www.vevu.hr/?g=12&i=161
INSTITUTIONAL PERSON RESPONSIBLE FOR INCOMING STUDENT	ECTS coordinator of the department
ECTS COORDINATORS (incoming SMS)	Department of Health Studies: Slavica Janković, Ph.D. Senior Lecturer E-mail: slavica.jankovic@vevu.hr
	Business Department: Željka Borzan, Ph.D. Senior Lecturer E-mail: zeljka.kulenovic@vevu.hr
	Administrative Department: Ivan Belaj, LL.M., Senior Lecturer E-mail: ivan.belaj@vevu.hr
SUPERVISORS FOR INCOMING STUDENT PRACTICE (incoming SMP)	Department for Health Studies Vesna Šeper, Master of Sports Medicine and Physiotherapy, Senior Lecturer E-mail: vesna.seper@vevu.hr
	Business Department Darija Ivanković, MSc, Senior Lecturer E-mail: darija.ivankovic@vevu.hr
	Administrative Department Željka Vajda Halak, LL.B., Senior Lecturer E-mail: zeljka.vajda-halak@vevu.hr

IMPORTANT DATES

ACADEMIC CALENDAR	beginning October - end of September of the current year
1 ST WINTER SEMESTER	October –February
2 ND SUMMER SEMESTER	end of February – middle of June
SUMMER HOLIDAYS	end of July – middle August
FALL EXAMINATION PERIOD	end of August – end of September

For further information regarding the actual **Academic calendar** consult web page:

http://www.vevu.hr/?podatak_id=6&g=12&i=161&j=204&panel=1#panel-1

NOMINATIONS DEADLINE:

1 ST SEMESTER	10 th May
2 ND SEMESTER	10 th October

APPLICATIONS DEADLINE:

1 ST SEMESTER	10 th June
2 ND SEMESTER	10 th November

TRANSCRIPT OF RECORDS PROCEDURE	Students need to contact the ECTS department coordinator Information on web page: http://www.vevu.hr/?podatak_id=6&g=12&i=161&j=204&panel=1#panel-1 Official transcripts must be requested by the student personally at the student office of the respective faculty / academy at the end of the exchange period, prior to departure.
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A transcript of Records will be issued by College no later than 4 weeks after the assessment period has finished.

LOCAL GRADING SYSTEM OF THE INSTITUTION

ECTS SCALE			
DESCRIPTION		LOCAL GRADE	English description
86-100% CORRECT	A (Excellent)	Odličan (5)	excellent (5)
71-85% CORRECT	B (Above average)	Vrlo dobar (4)	very good (4)
56-70% CORRECT	C (Average)	Dobar (3)	good (3)
50-55% CORRECT	D (Below average)	Dovoljan (2)	sufficient (2)
LESS THAN 40-49% CORRECT	E (Fail)	Nedovoljan (1)	insufficient (1)
	FX (Fail)		insufficient (1)
	F (Fail)		insufficient (1)

ECTS credits:

Croatia award **ECTS credits** (European Credit Transfer System), as a part of the Bologna system. Although there is no national regulation on this issue, it is common for 1 ECTS credit to be equivalent to approx. 30 student working hours. Credits are awarded when a course has been completed and all required examinations have been successfully taken.

One term: 30 ECTS

Academic Year: 60 ECTS

STUDY PROGRAMMES	1 st cycle:	Professional Undergraduate Study of Commerce Professional Undergraduate Study of Physiotherapy Professional Undergraduate Study of Public Administration
	2 nd cycle:	Specialist graduate professional study programme Preventive Physiotherapy

INFORMATION

General information	PARTNERSHIPS: http://www.vevu.hr/?podatak_id=37&g=12&i=161&panel=1#panel-1 VEVU Erasmus+: http://www.vevu.hr/?g=12&i=161 INFORMATION PACKAGE http://www.vevu.hr/?podatak_id=6&g=12&i=161&j=204&panel=1#panel-1
INSURANCE	The instructions for incoming foreign students are available at: http://www.vevu.hr/uploads/49Information%20for%20incoming%20students.pdf http://www.vevu.hr/?podatak_id=6&g=12&i=161&j=204&panel=1#panel-1 http://www.hzzo.hr/en
VISA	EU citizens don't need a VISA The instructions for incoming foreign students are available at: http://www.vevu.hr/?podatak_id=6&g=12&i=161&j=204&panel=1#panel-1 http://www.mvep.hr/en/consular-information/visas/visa-requirements-overview/ http://www.mup.hr/47.aspx
HOUSING	Participant is own responsible for accommodation. The College will guide incoming mobile participations in finding accommodation. Accommodation in student dormitory: NEW

	https://studom.vevu.hr/ Hotel and Privat accomodation Housing in Vukovar: http://www.vevu.hr/?podatak_id=6&g=12&i=161&j=204&panel=1#panel-1 http://www.turizamvukovar.hr/index.php?stranica=27 http://www.visitvukovar-srijem.com/hr/smjestaj/privatni-smjestaj/ http://www.vukovar.hr/turizam-i-informacije/turizam-main-menu/smjestaj-u-vukovaru
LANGUAGE REQUIREMENTS	English language Level B2 Any language proficiency certificate such as TOEFL etc. is more than welcome, but not mandatory. An alternative is that students provide certificate on English language proficiency from home university.
Application procedures	http://www.vevu.hr/index.php?podatak_id=3&g=12&i=161&j=204&panel=1#panel-1
Learning Agreement	http://www.vevu.hr/index.php?podatak_id=6&g=12&i=161&j=204&panel=1#panel-1

INCOMING STUDENT INFO

STUDY AS AN EXCHANGE STUDENT/ INCOMING STUDENTS	Incoming students: http://www.vevu.hr/?g=12&i=161&j=204 See Brochure for Incoming Foreign Students, available at : http://www.vevu.hr/?podatak_id=3&g=12&i=161&j=204&panel=1#panel-1 http://www.vevu.hr/?g=12&i=161&j=204
COURSE CATALOGUES	Course catalogues in Croatian: http://www.vevu.hr/?podatak_id=4&g=12&i=161&j=204&panel=1#panel-1 COURSES CATALOGUES IN ENGLISH: On request
LANGUAGE COURSES	ONLY CROATIAN On request: ENGLISH only for Health studies
RECOMMENDED LANGUAGE SKILLS/language instruction	Croatian B1 English B2
ECTS credit sistem	Yes
Facilities for disabled	The institution welcomes students and staff with disabilities.

INCOMING STAFF INFO

INCOMING STAFF	http://www.vevu.hr/?g=12&i=161&j=218
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